

Portfolio Check List

This portfolio check list must be included as the portfolio cover sheet for the nomination application.

- Nomination Portfolio Check List (this page)
- Nominator Information Form (part of online form)
- Nominee Information Form (part of online form)
- Curriculum vitae that includes educational background, teaching experience, accomplishments and outreach activities
- Letter from nominee describing their teaching philosophy
- Letter of nomination with a narrative summary of 1000 words or less, that must include, but not limited to:
 - The quality of the nominee's teaching. Usually effective methods of presentation should be emphasized;
 - The nominee's ability to challenge and inspire students;
 - Extracurricular work in chemistry or a chemical science by the nominee, including science fairs, science clubs, and activities that stimulate the interest of young people in chemistry and related sciences;
 - A willingness to keep-up-to-date in the field, as evidenced by pursuit of a higher degree in chemistry or a chemical science, enrollment in refresher courses and summer institutions, regular attendance at scientific meetings, membership in professional organization, and other means of self-improvement; and
 - Evidence of leadership and/or active involvement within the profession.
- One letter of support (required)
- Additional letters of support from students are encouraged (optional)

Submit this Portfolio Cover Sheet along with all other required items at www.sazacs.org/college-educator-award.html. The nominator and nominee information is completed online, but you can also include that information as part of the nomination portfolio.

If you have any questions related to the College Educator Award, contact the Awards Committee Chair, Laura Stratton at metalsdoctor@gmail.com